

Appraisal Report Extension to an Existing Disposal Authority

Ministry of Education | Te Tāhuhu o Te Mātauranga DA423

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Disposal Authority to be extended	DA423

Purpose/Circumstances
<p>The Ministry of Education (through the Business Enablement, Records Services team) requests an extension of two years to the disposal authority for the Ministry of Education's Regional Offices – DA423.</p> <p>This disposal authority was approved in 2010 and is due to expire on 28 April 2020. At an executive sponsors meeting in December 2018 a new approach to disposal scheduling: "Federated Disposal Authorities" was outlined and that – in anticipation of this – it was recommended that "fit-for-purpose" disposal schedules be extended. At the same time came the release of <i>Our Schooling Futures: Stronger Together Whiria Ngā Kura Tūātitini</i> – the report of the Tomorrow's Schools review. This report proposes a wide range of policy and structural changes to the compulsory schooling system and consequent changes to the structure and functions of the Ministry of Education.</p>

Description

DA423 will continue to cover the Ministry of Education's Regional Offices until superseding authorities are agreed.

DA 423 covers records created by the Regional Offices of the Ministry of Education since its inception in 1989 and those yet to be created. The classes in this schedule are based on a taxonomy developed in 2005 which reflect the functions and activities of the Ministry. Much of the Ministry's work in the Regional Offices is service or project based, implementing policy developed within National Office into operational activities and programmes.

Justification

New approaches to Disposal Scheduling are outlined in the *Chief Archivists Report on the State of Government Recordkeeping 2017/18*. In particular, the Ministry's Regional Offices would benefit from federated approaches to disposal scheduling of property and personal/client information and we look forward to opportunities to cooperate in development of new approaches to disposal scheduling for these and other functions.

Our Schooling Futures: Stronger Together | Whiria Ngā Kura Tūātitini recommended a "significant reconceptualisation and reconfiguration of the system stewardship function of the Ministry of Education" in particular to replace the Ministry's regional offices with "Education Hubs" - Crown Entities which would also assume some roles currently performed by school Boards of Trustees.¹ As yet the Minister of Education has made no announcement as to if or how these recommendations will be accepted and implemented and so it is not possible to produce a new Disposal Authority with any confidence that it will reflect the functions of the Ministry's Regional Offices for the next 10 years.

In general, DA423 remains fit for purpose however if this extension is approved, we intend to conduct a light review to identify amendments required by the Ministry.

¹ *Our Schooling Futures: Stronger Together | Whiria Ngā Kura Tūātitini* Report Summary:
<https://conversation.education.govt.nz/assets/TSR/Tomorrows-Schools-Intro-and-Summary-ENGLISH.pdf>