

Memorandum

To: [name removed]
Group Manager, Government Record Keeping

From: [name removed]
Archivist, Arrangement and Description

Date: 27 September 2004

Re: Delegated Authority to Transfer Material to Archives New Zealand

I request the use of delegated authority to transfer the following material to Archives New Zealand:

Estrays from Nelson Provincial Museum [Refer to attached list: Objective ID A77574]

- AG 143 Nelson Mental Asylum (Braemar) Records
- AG 259 Department of Lands & Survey, Nelson Records
- AG 260 Nelson Provincial Council Records

AG 262 School Commissioners, Nelson Province

The quantity of records is 5.14 linear metres (Collection Valuation figures)

These records were viewed by [name removed], and discussion regarding the transfer of the records took place between [name removed], [name removed], and [name removed], Chief Executive of the Tasman Bays Heritage Trust. There has not however been a formal appraisal report or Disposal Authority signed. As not all these records would not have been covered by schedule, [name removed] as Head of Arrangement and Description, cannot sign off the delegated authority. The records were transferred to our physical custody on 10 September 2004.

Archives New Zealand had offered to liaise with the Government Departments concerned to formalise the transfer of the records. I have contacted [name removed], Processing Centre Manager at Land Information New Zealand, Christchurch, and [name removed] at the Nelson Marlborough District Health Board. Both have agreed in principle to the transfer of these records to Archives New Zealand.

December 22, 2004

The Nelson Hospital records are largely patient records, but do include some published Nursing Journals and administrative material that may not be considered of high value. Correspondence on file suggests the material was offered and accepted as a set of records. The patient records complement the material currently being processed for transfer by [name removed] at the Nelson Marlborough District Health Board.

The Department of Lands & Survey material includes the Nelson Provincial records and School Commissioners records, as well as 19C survey records, and Land Settlement Board records. These records were given to the Nelson Provincial Museum illegally when Land Information New Zealand closed its Nelson Office. The records provide evidence of 19C administration in the Nelson Province

I recommend this material be accepted for transfer.