

# Appraisal Report

## Extension to an Existing Disposal Authority

### [Boards of Trustees of State, and State Integrated Schools/Kura – Ministry of Education]

<b>File/Document ID</b>	APP2020/0030
<b>Agency</b>	Archives New Zealand on behalf of Ministry of Education - Boards of Trustees of State, and State Integrated Schools/Kura
<b>Contact Name and Details</b>	[Name and details removed]
<b>Date</b>	09/12/2020
<b>Disposal Authority to be extended</b>	DA221

<b>Purpose/Circumstances</b>
<p>On behalf of the Boards of Trustees of State, and State Integrated Schools/Kura we are requesting an extension to the Disposal Authority DA221 which was approved in 2006 and was extended until 20 December 2020.</p> <p>The intention to dispose, public notification period for the Appraisal Report and Disposal Schedule for the Boards of Trustees of State, and State Integrated Schools/Kura ended on 28 November 2020. During the intention to dispose public notification a separate Māori stakeholder identified by the Ministry of Education was contacted for comment, Ngā Kura-ā-Iwi o Aotearoa. There were no comments received through the intention to dispose notification (ITD) 30 day period.</p> <p>Since the completion of the ITD process, a new Chief Archivist has been appointed. This means that it may take some time for the new Chief Archivist to be in a position to authorise disposal, so it is proposed that the use of DA221 is extended for 12 months from its current expiry date of 20 December 2020 as a precaution.</p> <p>We are requesting a 1-year extension from the expiry date of the existing disposal authority (20 December 2020) to 20 December 2021.</p> <p>This extension will allow for any unforeseen factors that may delay the authorisation of the new disposal authority.</p>

**Background:**

The Boards of Trustees of State and State Integrated Schools/Kura DA221 expired April 2016, there have been extensions granted between then and 2020 to ensure continuing disposal coverage. The Ministry of Education acted as the coordinating office on behalf of Boards of Trustees of State, and State Integrated Schools/Kura, in the writing of the appraisal report and disposal schedule.

**Description**

DA221 was approved in 2006 and covers all information and records current, non-current or yet to be created by Boards of Trustees of State, and State Integrated Schools/Kura in carrying out their functions.

**Justification**

The requested extension of DA221 will allow the Chief Archivist adequate time to complete the required authorisation of the new draft appraisal report and disposal schedule.

If the extension is approved, it will enable Boards of Trustees of State, and State Integrated Schools to continue to dispose of core records under DA221 during the approval period of the draft new DA.