

Memorandum



To: [Name Removed] – Chief Archivist

From: [Name Removed] - Manager, Disposal and Acquisition

Subject: **Appraisal Report and Disposal Authority of Estrays – 39 files from: Department of Conservation; Wellington District Lands Office; Lands and Survey, Wellington; and Manawatu Licensing Committee.**

Depositor: [Name Removed], Horowhenua District Council

Date: 14/06/2012

File:

Appraisal Circumstances:

39 files have been offered for transfer from the Horowhenua District Council. They have been referenced against Department of Conservation and the High and District Courts schedules (DA538 and DA53 respectively.) The files fall directly under classes in the above schedules which are designated for disposal as “A – Retain as Public Archive.”

Description:

- Ecological Quangos – Horowhenua Lake Domain (Department of Conservation)
- Town of Levin extensions (Wellington District Lands Office)
- Recreation Reserves (Lands and Survey, Wellington)
- Hotel licensing case files and premises licenses (Manawatu Licensing Committee)

Recommendations:

It is recommended:

- That you accept transfer of these records under s 37(1)(c) of the Public Records Act.

Signed:

[Name Removed]
Manager, Disposal and Acquisition

Date: 15 June 2012

Approved:

[Name Removed]
Chief Archivist

Date: 20 June 2012