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NATIONAL ARCHIVES NEW ZEALAND  
 RECORDS DISPOSAL SCHEDULE FORM

Intellectual Property Office of New Zealand  
 (IPONZ)

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 Expires: 1 Sep 2009

Scope of this Schedule:

This schedule applies only to the following paper records created by IPONZ in the course of the operation of their business functions:

- Design Certificate Files

Note: This schedule supersedes all previous schedules relating to these records.

This schedule will lapse if:

- there should be a legal provision requiring the retention of the records beyond the period stated
- the functions of the records change substantially
- the system under which they are organised changes substantially thereby invalidating the disposal provisions.

AGENCY USE	ARCHIVES USE
Approved by: <u>Janet E. Dobbe</u> (Print Name) Signature: <u>[Signature]</u> Designation: <u>Manager, Doc &amp; Info Service Centre.</u>	Approved by: <u>[Signature]</u> Chief Archivist Date: <u>8/9/1999</u>

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**NATIONAL ARCHIVES NEW ZEALAND  
RECORDS DISPOSAL SCHEDULE FORM  
CONTINUATION SHEET**

DEPARTMENT/AGENCY: IPONZ	
RECORDS DESCRIPTION	DISPOSAL ACTION
Design Certificate Files	<p>"Home grown" files are to be preserved and transferred to National Archives 10 years after the cessation of design rights. The criteria for 'home grown' files is that the permanent address of the applicant is within New Zealand.</p> <p>Other design files may be destroyed 6 years after the copyright in a registered design has ceased to subsist, as per section 83 of the Design Regulations 1954.</p>